

MARCO VALENCIA

MCDONALDS EMPLOYEE

123 Anywhere St., Any City | hello@reallygreatsite.com | www.reallygreatsite.com

SUMMARY

I am a dedicated high school student seeking an entry-level position at McDonald's. I am eager to apply my strong work ethic, helpful attitude, and excellent time management skills in a fast-paced environment. I am excited to learn new skills, contribute to a positive team atmosphere, and provide outstanding customer service. With my focus and enthusiasm, I am confident I can make a valuable contribution to the team.

EXPERIENCE

Community Service Jan 2023 - Present

- **Library Assistant**
 - Served 15 hours
 - Organize books
 - Clean shelves, and Tables
 - Find books online
- **Serving at San Juan Bautista Church**
 - Serving for 2 years
 - Church assistant
 - Church Retreat assistant
 - Church Guide

PROJECTS

Application Aug 2023 - Dec 2024

North Salinas Highschool

- Personal Digital Portfolio
- Presentation on aviation in World War 1
- Other relevant information.

SKILLS

Team Work
Leadership

Bilingual
Critical thinking

Organization
Skills management

EDUCATION

Highschool August 2023 - Present

North Salinas Highschool

ADDITIONAL INFORMATION

- **Languages:** English, Spanish.